



# Town of Sheffield

Planning Board

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## Regular Meeting

Wednesday, September 24, 2014, 7:00 PM

## TOWN HALL – 1st FLOOR MEETING ROOM

Planning Board Members Present:

James T. Collingwood Jr., Chair

David A. Smith, Sr.,

Anthony Gulotta

Daniel Watson

Marie Massini-Reynolds

Members of the Public Present:

No one attended.

**Mail:** The Board reviewed the mail.

**Minutes:** *A. Gulotta made a Motion to approve the September 10, 2014 minutes as amended. D. Smith Sr. seconded his Motion and the Motion was approved unanimously.*

**Citizen Planner Training Collaborative Seminars:** J. Collingwood Jr. announced two seminars on upcoming Thursdays, “Vested Rights and Non-Conforming Structures and Uses” on November 13<sup>th</sup> and “Reading a Subdivision Plan” on December 18. He asked that Planning Board Members let him know at the next meeting whether they would like to attend.

**Berkshire Regional Planning Commission (BRPC):** M. Massini-Reynolds reported on the BRPC meeting. The meeting was about Housatonic River clean-up and restoration of the railroad with stations every 10 miles. She reported that people had a lot of questions and that Rene Wood helped with the vote based on the information Ms. Wood had about the issue.

**Typo in Sheffield Bylaws in “Major Commercial Development”:** J. Collingwood Jr. talked with Town Manager, Rhonda LaBombard about the fact that the Bylaw section number 3.1.5.3, referred to on page 14 of the Bylaws, does not exist. He reported Ms. La Bombard’s explanation that this may be corrected as a typo as long as referring to 3.1.5.2 would be a sufficient reference. J. Collingwood Jr. said that no public hearing or vote must be held to correct a typo.

**Discussion Regarding Suggestions for Bylaw Changes:** J. Collingwood Jr. explained that the proposed changes to section 3.1.3 have to wait on a definition of “restaurant” from the Bylaw Review Committee.

A. Gulotta distributed copies of his proposal to amend the bylaws 3.1.3 Table of Use Regulations, Part D #14. The Board discussed his proposal and made suggestions for changes. A. Gulotta will redo his proposal according to the Board's suggestions.

D. Watson thinks the **Sign Bylaw** should stay as it is except it should allow for internal illumination. The Board discussed his suggestion. They noted that the term "LED" will have to be defined and included in the sign bylaw. D. Smith Sr. pointed out that the town is allowed, under this bylaw, to put up any kind of sign they want on town property.

**Bylaw Review Committee Report:** A. Gulotta and M. Massini-Reynolds will attend the meeting on October 1<sup>st</sup> and work on the definition of "restaurant."

**Next Planning Board Meeting will be October 8<sup>th</sup>.**

*A. Gulotta made a Motion to adjourn, seconded by D. Smith Sr. The Motion was approved unanimously.*

The meeting was adjourned at 8:00 PM.

Respectfully submitted,



Nadia Milleron  
Secretary to the Planning Board